

CLASS SPECIFICATION
County of Fairfax, Virginia

CLASS CODE: 3134

TITLE: CLINIC ROOM AIDE

GRADE: S-14

DEFINITION:

Under supervision, assists a Public Health Nurse by performing non-technical duties in maintaining and operating the clinic room in a Fairfax County Public School; and performs related work as required.

DISTINGUISHING CHARACTERISTICS OF THE CLASS:

Not applicable.

ILLUSTRATIVE DUTIES:

Applies established clinic room procedures in handling student health needs such as checking temperatures, recording complaints, rendering limited first aid;
Contacts parents and school personnel as necessary;
Assists in the screening procedures of the school health program;
Assists in maintaining school health records;
Maintains cleanliness of clinic room and its supplies.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of basic First Aid procedures and techniques;
Ability to communicate effectively verbally and in writing with students, teachers and parents;
Ability to provide care to students in a variety of locations within the school and school grounds.

EMPLOYMENT STANDARDS:

Any combination of education, experience, and training equivalent to:
High school graduation or a G.E.D. issued by a state department of education;
A TB skin test will be required for employees assigned to this class who have not been tested within the preceding year.

CERTIFICATES AND LICENSES REQUIRED:

Not applicable

REGRADED:	July 8, 2006
REVISED:	June 25, 1992